EVALUATION CRITERIA

RFP NUMBER 5849 Z1, Automated Data Collection (ADC) Application (barcode scanning/application)
Opening Date: June 13, 2018, 2:00 PM Central Time

Request for Proposal/Proposal Requirements
Proposals will first be examined to determine if all requirements listed below have been addressed and whether further evaluation is warranted. Proposals not meeting the requirements may be rejected as non-responsive. The requirements are:

1. Original Request for Proposal for Contractual Services form signed using an indelible method;
2. Clarity and responsiveness of the proposal;
3. Completed Corporate Overview;
4. Completed Sections II through VI;
5. Completed Technical Approach; and
6. Completed State Cost Proposal Template.

Evaluation Criteria
All responses to this Request for Proposal, which fulfill all mandatory requirements, will be evaluated. Each category will have a maximum possible point potential. Areas that will be addressed and scored during the evaluation include:

Evaluation Criteria	Possible Points
Part 1 — Corporate Overview	400
Part 2 — Technical Approach	2600
Part 3 — Cost Proposal Points	750
Total Points without Oral Interviews	3750
Oral Interviews, (if required)	1000
Total Points with Oral Interviews	4750

Part 4 – Cost Proposal Points
Cost points should be calculated as follows:
1. Establish lowest cost submitted – lowest cost submitted receives the maximum points.
2. To assign points to all others, the following formula should be followed:
    Lowest Cost Submitted ÷ Cost Submitted x Maximum Possible Cost Points = Cost Points to Award (see samples below)

	Formula	Sample	Sample	Sample
	Lowest Cost Submitted	$100,000	$100,000	$100,000
÷	Cost Submitted	$100,000	$200,000	$150,000
x	Maximum Possible Cost Points	750	750	750
=	Points To Award	750	375	500